



**GOVERNMENT OF INDIA**

**Ministry of Finance, Income Tax Department**

Joint Commissioner of Income Tax,  
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Office order/COVID19/JCIT/NLR/2020-21

Date : 19.04.2020

**OFFICE MEMORANDUM**

Sub: Reopening of offices from 20.04.2020- Implementation of Instructions issued by Government of Andhra Pradesh- Reg

Ref: i) MHA Vide No40-3/2020-DM-I(A) Dated 15.04.2020,

ii) order of Pr.CCIT AP&TS, in F.No.Pr.CCIT/AP&TS/Estt/ Instructions /2019-20 dated 15.04.2020

iii) Pr. CIT, Tirupati vide F.No.Estt/PCIT/VJA/2020-21 dated 16.04.2020

iv) The office order passed by undersigned dated 18.04.2020

v) order of Government of Andhra Pradesh in Memo No/COVID-19/2020 Dated 18.04.2020.

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I am directed by the Pr.Commissioner of Income Tax, Tirupati, over telephonic conversation to pass the office memorandum as under.

2. Whereas the Ministry of Home Affairs vide reference No 1 above stated in para 3 of the order/ para 2 of the guidelines which is reproduced below for ready reference.

" Where as, the consolidated revised guidelines will not apply in containment zones, as demarcated by States/Uts/District administrations. If any new area is included in the category of a containment zone, the activities allowed in the area till the time of its categorization as a containment zone, will be suspended except for those activities as are specifically permitted under the guidelines of Ministry of Health and Family Welfare (MoHFW), Government of India."

**" 2. Operation of guidelines in Hotspots and containment zones:**

- I. Hotspots', i.e., areas of large COVID-19 outbreaks, or clusters with significant spread of COVID-19, will be determined as per the guidelines issued by Ministry of Health and Family Welfare (MoHFW), Government of India (GoI).
- II. In these hotspots, containment zones will be demarcated by States/ Uts/District administrations as per the guidelines of MoHFW.
- III. In these containment zones, the activities allowed under these guidelines will not be permitted. There shall be strict perimeter control in the area of the containment zones to ensure that there is no unchecked inward/outward movement of population from these zones except for maintaining essential services (including medical emergencies and law and

order related duties) and Government business continuity. The guidelines issued in this regard by MoHFW will be strictly implemented by State/UT Governments and the local district authorities.

3. Whereas the Government of Andhra Pradesh vide reference (v) above stated in para 3 as below " A containment cluster includes all positive cases and their contacts within the limited area, which has a 3 Km radius from the epicentre of the case/s with a buffer of 7 Kms in rural areas and 5Kms in urban areas. **Therefore, it is decided that for the purpose of containment, the entire mandal/ adjoining mandals, through which the buffer extends so, will be treated as "Red mandal/Red zone" for the purpose of the restrictions.** Further, as infection rate is higher in the urban areas of the State, **all the Red mandals and all the cities/towns/municipalities will be under the extended lock down till May 3<sup>rd</sup> 2020 where the exemptions shall not apply"**

4. In view of the above, the Income Tax offices situated in Nellore shall remain closed till the extended lock down period.

5. All officers/officials shall work from home till such time and remain in the Head quarters. They shall be communicable at all times and continue to be available on the phone.

6. This order is passed with the prior approval of the Pr.Commissioner of Income Tax, Tirupati.

Sd/--

**[R.RAMANATHAN]**

Joint Commissioner of Income Tax,  
Nellore Range, Nellore.

Encl: As above.

Copy submitted to

1. The Pr.Chief Commissioner of Income Tax, AP &TS, Hyderabad for information.
2. The Chief Commissioner of Income Tax, Vijayawada for information.
3. The Pr.Commissioner of Income Tax, Tirupati for information.